



Meeting Minutes Nevada Committee on Testing for Intoxication (COTI)

Attendance	DATE	Thursday, April 18, 2024
	TIME	9:30-11:30 am
	METHOD	Teams Teleconference Meeting ID: 222 625 090 123 Call in: 984-204-1608
	RECORDER	Lindsay Saner, Kimley-Horn and Associates, Inc.
Appointed Voting Members		
Shannon Bryant, Chair	Nevada Transportation Safety Resource Prosecutor	X
Steven Johnson	Washoe County Sheriff's Office Forensic Science Division Director	X
Terri Suffecool	Las Vegas Metropolitan Police Department Forensic Laboratory	X
Eric Bauman	Clark County District Attorney's Office	X
Lt. Andrew Granata (new)	Nevada State Police/Highway Patrol	Abs.
Others Invited		
David Astles	Washoe County Sheriff's Office Forensic Science Division	X
Marlissa Collins	Las Vegas Metropolitan Police Department Forensic Laboratory	X
Darby Lanz	Las Vegas Metropolitan Police Department Forensic Laboratory	X
Rebecca Nelson	Washoe County Sheriff's Office Forensic Science Division	X
Michael Stypa	Las Vegas Metropolitan Police Department Forensic Laboratory	X
Legal and Support		
Nathan L. Hastings	Senior Deputy Attorney General, State of Nevada	X
Meg Matta	Office of Traffic Safety, Impaired Driving Program Manager	X

1. CALL TO ORDER (Non-Action Item)

The meeting was called to order by Chair Shannon Bryant at 9:33 am.

2. ROLL CALL, CONFIRM QUORUM, AND INTRODUCTIONS (Non-Action Item)

Chair Bryant led introductions and confirmed a quorum (4 out of 5 members present).

3. PUBLIC COMMENT (Non-Action Item)

No public comments were received.

4. CONTINUED DISCUSSION OF PROPOSED REGULATION CHANGES (Discussion/Possible Action Item)

The Committee continued discussion of possible regulatory changes to NAC 484C.020 and 484C.030 (see attached) and discussed the proposed changes. Discussion included minimum required hours for Forensic Analysts of Alcohol (FAAs) or minimum years of experience. It was determined that additional research is needed to make a recommendation.

- Steven Johnson moved to table the discussion on amendments to 484C.020.2. until the next meeting.
- Terri Suffecool seconded the motion, it was unanimously approved. The motion passes.

The Committee discussed 484C.130.1. regarding affirmation language. There is a checklist with the instrument that verifies the user is following the instructions. There currently is an additional written

checklist which is redundant. The instrument could print out the completed checklist as an affirmation for signature. The checklist for the Intoxilyzer 8000 has a signature box to confirm the procedures were followed. With the Intoxilyzer 9000, the instrument is the checklist. Each step needs to be confirmed before moving to the next step. Paper checklists may be needed as equipment is upgraded.

The “Checklist for Operators of Breath Testing Devices” was created for the Intoxilyzer 5000. The strikeout of the formal document and replace with a documentary affirmation allows for either a paper or electronic affirmation.

There is a spot for the officer’s signature on the results print out. They are also provided the paper checklist to fill out and sign. Any reprint is signed by the person who reproduced the reprint.

The Committee recommended striking out NAC 484C.130.1 and changing the proposed language from “a documentary” to “an”.

The Committee discussed removing or moving NAC 484C.130.2. This section is part of the testing sequence. Steve Johnson suggested developing an approved procedure for the sequence of the testing. Remove this section from Duties of operator, and further discuss creating a new section including “Approved instruments.”

David Astles suggested that it would be helpful to have a Committee-approved statement of test procedure requirements and approved instruments. Darby Lanz recommended a COTI Requirements document of the minimum requirements. Steve Johnson agreed and suggested including calibrations.

Chair Shannon Bryant will go through previous meeting minutes and develop a new draft document with tracked changes.

- Steven Johnson moved to table the on-going process of brainstorming to the next meeting.
- Terri Suffecool seconded the motion, it was unanimously approved. The motion passes.

5. NEW COTI MEMBER RECRUITING (Non-action item)

Andrew Granata with Nevada Highway Patrol Northern Command was appointed by Office of Traffic Safety as a member of the Committee.

6. PUBLIC COMMENT (Non-Action Item)

No public comments were received.

7. ADJOURNMENT

The next meeting will be scheduled in a month to continue the discussion.

- Chair Shannon Bryant moved to adjourn the meeting.
- Steven Johnson seconded the motion, it was unanimously approved. The motion passes.
- Meeting adjourned at 11:08 am.
- Email Shannon Bryant if you have a proxy attending future meetings on your behalf.